

# NORTH STAINLEY WITH SLENGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

**DATE:** Tuesday 12<sup>th</sup> May 2020  
**TIME:** 7.30pm  
**LOCATION:** Virtually via Zoom  
**PRESENT:** Councillors Glenys Bailey (Chair), Ian Alston, David Bryant, Margaret Goddard, Nicola Harding, Mike Porter  
**CLERK:** Nick Reed (minutes)  
**IN ATTENDANCE:** NYCC Cllr Margaret Atkinson (until 7.55pm)

20.01	<b>Standing orders</b> The council considered the addendum to the standing orders to allow for remote meetings and RESOLVED to adopt it. Cllr Bailey then explained how the meeting would proceed, and the remainder of the meeting's business commenced.
20.02	<b>Declarations of interest</b> and requests for dispensation There were none.
20.03	<b>Apologies</b> and reasons for absence Apologies were received and accepted from Cllr Liz Falkingham.
20.04	<b>Minutes</b> of the Parish Council meeting held on Tuesday 10 <sup>th</sup> March It was noted that Cllr Goddard had declared an interest in item 19.88. With this addendum, the minutes were APPROVED as a true record of the meeting and signed as such by the Chair.
20.05	<b>Ongoing issue from minutes</b> not related to other agenda items
20.051	<b>VE Day 75</b> – The council noted that formal events had unfortunately but inevitably been postponed, and that parishioners had been commemorating the day in appropriate informal ways.
20.052	<b>Tree assessment</b> – The council NOTED the tree assessment received on 8 <sup>th</sup> May, and RESOLVED to commission the work recommended within the assessment: replacement of the dead Norway maple on Watermill Lane; crown reduction on a Norway maple obstructing a street light further along Watermill Lane, and institution of mulch circles around all the council's trees. <i><b>Action: Clerk to obtain quotes for these works and report back to July's meeting</b></i>
20.06	<b>Questions or comments from members of the public</b> not related to other agenda items There were none.
20.07	<b>Reports from district / county councillors</b> NYCC Cllr Atkinson reported on behalf of Harrogate BC Cllr Bernard Bateman, who remains sadly indisposed, that all council staff are currently working from home. Planning meetings have all been cancelled since lockdown, although planning staff continue to work from home. Work on the re-seeding of The Stray in Harrogate started at the end of April. Finally she noted that waste and recycling collection has been strained, with 66 waste collectors stood down on medical grounds, but that a number of staff on secondment, e.g. from closed leisure centres, have filled these spaces. The Parish Council NOTED that the refuse collectors have been doing a fantastic job under these trying circumstances, and also recorded their gratitude for HBC distributing free copies of the Ripon Gazette.  Turning to NYCC, Cllr Atkinson noted that £30m had been received from central government, but that the shortfall in the county council budget was likely to be nearer to twice that sum. Covid-19 cases

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	<p>have been recorded in 50 of the council's 250 care homes. The council has telephoned 6,524 vulnerable people across the county to ensure that all their basic needs, including shopping and prescription collection, have been met.</p> <p>The parish council noted feedback from vulnerable people locally that they were grateful for these contacts even where help has not been needed.</p> <p>In response to a question regarding Ripon's domestic waste and recycling centre not being re-opened, Cllr Atkinson noted that this facility is particularly difficult to access and queue for in an appropriately distanced way, but that it was hoped to re-open the centre in the near future.</p>
<b>20.08</b>	<p><b>Financial Statement and Approvals for Payment</b></p> <p>It was RESOLVED to approve the following payments: Parish Clerk (April / May salary); Clerk's expenses and training qtr 4 £187.40; Autela Payroll Services (qtr 4 fees) £49.75; Came and Company (Parish Council insurance 2020-21) £543.62; YLCA (membership 2020-21) £299.00; Citizens Advice (\$137 donation 2019-20) £150.00; MHS Countryside Mgmt (grasscutting) £720.00. The receipt of £6,599.00 as part 1 of the 2020-21 precept from Harrogate Borough Council was noted.</p> <p>The Council's cash book balance after these activities was noted as being £12,717.25.</p>
<b>20.09</b>	<p><b>Audit</b></p> <p>The council RESOLVED to declare itself exempt from external audit, as turnover in 2019-20 was under £25,000 and there was no extraordinary activity.</p> <p>Noting that peer review as agreed in March's meeting was not possible in the current circumstances, the council RESOLVED to commission a professional internal audit of the 2019-20 year.</p> <p><b>Action: Clerk to progress with a view to the AGAR being approved at July's meeting</b></p>
<b>20.10</b>	<p><b>Risk assessment</b></p> <p>The Clerk noted that the existing risk assessment had some issues, mostly in terms of layout and grammar, and the council AGREED that this was a useful exercise.</p> <p><b>Action: Clerk to prepare a revised risk assessment for approval at July's meeting</b></p>
<b>20.11</b>	<p><b>Roseberry Green street furniture</b></p> <p>The council NOTED that the Roseberry Green Management Committee was happy to enter into the arrangement approved at March's council meeting, whereby the council will replace the bench on Roseberry Green and assume ownership of it. The council RESOLVED to install the new bench at an estimated cost of £350-400.</p> <p>Regarding the noticeboard, the council did not reach a conclusion as to whether this needed a full replacement, or an overhaul involving rust removal, painting, and replacement of Perspex.</p> <p><b>Action: Clerk to bring costed options for repair and replacement to July's meeting</b></p>
<b>20.12</b>	<p><b>Dog waste</b></p> <p>The council NOTED that the dog waste situation has got notably worse since lockdown, especially with plastic bags of waste left in hedges and even on the road. It was AGREED to put reminder notices on footpath gates, and on the village facebook group. The council heard with interest that a "stick and flick" campaign on footpaths around Masham had been well-received.</p> <p><b>Action: Clerk to draft notices and send to Cllr Bailey</b></p>
<b>20.13</b>	<p><b>Planning applications and decisions</b></p> <p>There were no applications to consider, and the council NOTED the approval of application 20/00169/FUL for a replacement conservatory at 11 Watermill Close.</p>

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<b>20.14</b>	<b>Caretaker Task List</b> The council noted that the foliage on Lavender Lane was in need of trimming, and that the stile beyond the top of Roseberry Green needed refurbishment or replacement. <b><i>Action: Cllr Bailey to send the Clerk the position of the stile on <a href="http://gridreferencefinder.com">gridreferencefinder.com</a></i></b>
<b>20.15</b> 20.151	<b>Correspondence</b> NY Police: noting that only three incidents had been reported between March and May; one of online fraud, one of a suspicious vehicle which was investigated and found to be local, and one of a premises alarm which had been set off accidentally. Harrogate BC: noting that the Harrogate Local Plan was formally adopted on 4 <sup>th</sup> March following approval by the Secretary of State.

The meeting closed at 8.20pm.

**SIGNED:** ..... (Chair)

**DATE:** .....